

German Academic Exchange Service. Internationalisation of Teacher Training. Lehramt.International Module A / ProMobiL^{GS} - Programme for the [Promotion of] International Mobility in Primary School Teacher Education.

Call for Applications for Guest Lectureships at the Heidelberg University of Education and the Participating Partner Universities

Ladies and Gentlemen, dear colleagues,

Within the framework of the ProMobiL^{GS} project, funds are provided for guest lectureships in cooperation with participating partner universities for the period 01.01.20 - 31.12.22. The guest lectureships are intended to strengthen the bilateral relations between the Heidelberg University of Education and the participating partner universities through teaching and academic cooperation, and to serve the formation of networks for the internationalisation of teacher training. If desired, the CITE will be happy to assist in arranging contacts. The guest lectureships are aimed at lecturers and students at the participating partner universities. The lectureships consider didactic and contrastive aspects. In this way they provide professional support for the ProMobiL^{GS} project.

According to the approved application, funds are available for guest lectureships at and from our partner universities. According to the planning, one lectureship per calendar year can be realised in both directions per partner university.

You can now offer a guest lectureship at a partner university and invite colleagues for a guest lectureship in Heidelberg. As project leader, I ask you to use the attached form (see Appendix 1 "ProMobiLGS Guest Lectureship Application") to apply for funding.

1. Planning

According to the approved application, the following guest lectureships are planned for the entire duration of the project.

The dates are to be understood as suggestions and can be handled flexibly.

Call for Tender Guest Lectures

| | OUT | IN |
|------------------------------------------------------------------|-----------------------------------------|----------------------------------------|
| PH Lucerne | April 2020* Sept. 2021 April 2022 | June 2020 May 2021 November 2022 |
| University of Applied Sciences and Arts Northwestern Switzerland | April 2020 Sept. 2021 April 2022 | June 2020 May 2021 November 2022 |
| University of Teacher Education Zug | April 2020* Sept. 2021 April 2022 | June 2020 May 2021 November 2022 |
| Marmara University, Istanbul | April 2020 Sept. 2021 April 2022 | June 2020 May 2021 November 2022 |
| Virginia Wesleyan University | April 2020 Sept. 2021 April 2022 | June 2020 May 2021 November 2022 |

* Financing from other funds or reallocation due to change in the financing plan 2020

2. Formats

A. Courses:

- Lecture, seminar, tutorial, workshop, block seminar, etc.
➔ Opportunity for team teaching
- University public lecture
- At Heidelberg University of Education: if applicable, crediting to the “Global Citizen” certificate

B. Work meetings

- Expert exchange
- Development of joint projects
- Planning of publications
- Planning and coordination of further measures
- Comparison of study contents/common standards, if applicable

3. Time scope

Per day: at least one course (ca. 90 minutes)

4. Financing

Financing is provided through project funds.

4.1 Teaching staff of Heidelberg University of Education

- Application for funding and business trip application via project manager Henrike Schön to the dean and HR department
- A1 application, if applicable

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- Settlement after completion of the lectureship via the HR department according to the Landesreisekostengesetz (state travel cost law) under presentation of the original receipts. Reimbursed are travel costs for rail travel in 2nd class or flight costs from a distance of more than 1,000 km in economy class. Accommodation costs are reimbursed according to the Landesreisekostengesetz (LRKG). In justified exceptional cases, these can be exceeded, but only up to the rates specified by the DAAD. Daily allowances are calculated according to the Landesreisekostengesetz.

| | Travel costs (max. DAAD rate) | Accommodation costs (max. DAAD rate) | Daily allowance (LRKG) |
|------------------------------------------------------------------------|-------------------------------------|--------------------------------------------|---------------------------|
| PH Lucerne | 150.00 € | 169.00 € per night | 51.00 € |
| University of Applied Sciences and Arts Northwestern Switzerland | 150.00 € | 169.00 € per night | 51.00 € |
| University of Teacher Education Zug | 150.00 € | 169.00 € per night | 51.00 € |
| Marmara University, Istanbul | 250.00 € | 78.00 € per night | 29.00 € |
| Virginia Wesleyan University | 1,100.00 € | 138.00 € per night | 42.00 € |

4.2 Guest lecturers from partner universities

In order to prepare the payment of the funds, please complete and sign the attached form with your bank information (see Appendix 2 "ProMobilGS Bank Information"). The transfer of the DAAD flat rates by PH HD/**ProMobil**^{GS} takes place after completion of the lectureship to the specified account.

| | Travel cost flat rate | Daily allowance |
|------------------------------------------------------------------------|-----------------------|-----------------|
| PH Lucerne | 275.00 € | 89.00 € |
| University of Applied Sciences and Arts Northwestern Switzerland | 275.00 € | 89.00 € |
| University of Teacher Education Zug | 275.00 € | 89.00 € |
| Marmara University, Istanbul | 600.00 € | 89.00 € |
| Virginia Wesleyan University | 1,150.00 € | 89.00 € |

5. Report

Within the framework of project funding, we request a short report (see Appendix 3 "ProMobilGS Bericht Gastdozentur") from you in preparation for the annual report to the DAAD.

Call for Tender Guest Lectures

On behalf of the university and the project we would like to thank you very much for your commitment to the internationalisation of teacher education. We are looking forward to an intensive and fruitful exchange and interesting new contacts for our universities.

With kind regards,

Henrike Schön (Project Manager **ProMobil^{GS}**)

Contact, information, and support:

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Further information:

[Akademisches Auslandsamt](#)

[Center for International Teacher Education \(CITE\)](#)

[ProMobil^{GS}](#)

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